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## **Program Enhancement Plan (PEP) Child Welfare Case Process Committee Meeting Notes**

The Holiday Inn - Madison East  
October 31, 2005 and November 1, 2005

October 31st

### **Full Committee Meeting**

The full committee met the entire first day to review and revise the Safety Intervention Standards. The committee also reviewed the feedback on these Standards from the National Resource Center on Child Protective Services.

November 1st

### **Workgroup Meetings (Access/Initial Assessment and Ongoing Services)**

Each workgroup met separately for the second day to discuss and review draft policies and other requirements related to the PEP.

- The Access/Initial Assessment workgroup primarily focused on interim revisions to the CPS Secondary and Non-Caregiver Investigation Standards. As a result, changes will be made to this document. The case finding memo and the revisions to the Standards will be reviewed and approved by the entire Child Welfare Case Process Committee on November 29, 2005. After the final review by Wisconsin Division Children and Family Services (DCFS) management staff, the policies will be forwarded to Wisconsin County Human Services Association (WCHSA) for their 30 day review.
- The Ongoing Services workgroup reviewed and provided feedback on the proposed revisions to the family assessment, case plan, and case progress evaluation formats. The goal of the workgroup is to provide better focus to the work of Ongoing Services case managers and to streamline the documentation requirements in eWiSACWIS (Wisconsin Statewide Automated Child Welfare Information System). The workgroup felt strongly that DCFS should proceed with these proposed changes in eWiSACWIS to better support ongoing services case practice.
- The Ongoing Services workgroup spent the remainder of the day reviewing and revising the Safety Intervention Standards. The Standards will be posted to the Bulletin for comment.